

**DEPARTMENT OF GEOMATICS  
UNIVERSITY OF MELBOURNE**

**IT AND INTERNET USAGE APPROVAL FORM**

Surname \_\_\_\_\_  
Given Names \_\_\_\_\_  
Student Number \_\_\_\_\_  
Course \_\_\_\_\_  
Academic Supervisor \_\_\_\_\_

I, the undersigned agree that:

- ❖ I will only use computing and communication facilities for work directly related to my duties / studies at the University.
- ❖ I will not divulge any of my passwords to any other person.
- ❖ I will not allow any other person to use my account.
- ❖ I will not allow any other person to use my computer for internet access.
- ❖ I have read and understand my obligations as set out in the Personnel Policies and Procedures guide (attached).
- ❖ I will comply with all University policies relating to the use of computing and communication facilities. I note that the University **absolutely forbids** the use of its computer facilities for a purpose that constitutes an infringement of copyright.
- ❖ I will not enable BIOS passwords or otherwise restrict IT personnel access to department computers. I understand that this type of activity may result in suspension of the right to use a department computer.

Postgraduate students will be allowed to use up to a maximum of \$50 in internet charges per person per quarter. ***It is the responsibility of all supervisors to ensure that their graduate students are aware of the policy.*** If charges exceed this amount then the additional cost will be the responsibility of the individual.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**Note: The University requires that all use of computing and network facilities be subject to and in accordance with these conditions.**